

Discoverer 11g Plus

Section	Title	Page	
One	Introduction	2	
	- What is Discoverer?	3	
	- What is Discoverer 11g Plus?	4	
	- Understanding Discoverer Terminology	5	
	- Worksheet Templates (Table)	13	
	- Worksheet Templates (Page-Detail Table)	14	
	- Worksheet Templates (Crosstab)	16	
Two	Discoverer 11g Plus Interface	18	
	- Connecting to Discoverer 11g Plus	19	
	- Choosing a Discoverer 11g Connection	21	
	- Connecting without a set Connection	24	
	- Opening Discoverer 11g Plus	25	
	- Anatomy of Discoverer 11g Plus	27	
	- Menu Bar in Discoverer 11g Plus	28	
	- Shortcut Bars in Discoverer 11g Plus	29	
	- Toolbar in Discoverer 11g Plus	30	
	- Formatting Bar in Discoverer 11g Plus	32	
	- Analysis Bar in Discoverer 11g Plus	34	
	Three	Using the Workbook Wizard for Existing Workbooks	35
		- Introduction	36
		- Opening Workbooks in Discoverer 11g Plus	37
- Multiple EULs in Discoverer 11g Plus		42	
- Re-Sizing Items in Discoverer 11g Plus		44	
- Pivoting Items in Discoverer 11g Plus		46	
- Pivoting Page Items in Discoverer 11g Plus		47	
- Selecting Page Items in Discoverer 11g Plus		48	
- Pivoting Crosstab Items in Discoverer 11g Plus		49	
- Saving Workbooks in Discoverer 11g Plus		50	
- Using Parameters in Discoverer 11g Plus		52	
- Using Parameter LOVs in Discoverer 11g Plus		54	
- Timing Out in Discoverer 11g Plus		56	
- Exercise One		57	
Four		Simple Workbooks in Discoverer 11g Plus	63
	- Creating Workbooks in Discoverer 11g Plus	64	
	- Adding Items in Discoverer 11g Plus	80	
	- Deleting Items in Discoverer 11g Plus	83	
	- Altering Worksheets in Discoverer 11g Plus	86	
	- Duplicating Worksheets in Discoverer 11g Plus	88	
	- Renaming Worksheets in Discoverer 11g Plus	89	
	- Exercise Two	90	
	Five	Formatting in Discoverer 11g Plus	96
- Introduction to Formatting in Discoverer 11g Plus		97	
- Formatting Data in Discoverer 11g Plus		98	
- Formatting Numbers in Discoverer 11g Plus		102	
- Formatting Dates in Discoverer 11g Plus		103	
- Formatting Text in Discoverer 11g Plus		104	
- Setting Column Headings in Discoverer 11g Plus		105	
- Edit Column Headings in Discoverer 11g Plus		107	
- Item Formats in Discoverer 11g Plus		108	
- Creating Titles in Discoverer 11g Plus		110	
- Sorting Records in Discoverer 11g Plus		116	
- The Sort Dialog in Discoverer 11g Plus		123	

Discoverer 11g Plus

Section	Title	Page
	- Group Sorting Records in Discoverer 11g Plus	123
	- Page Preview in Discoverer 11g Plus	125
	- Page Setup in Discoverer 11g Plus (Worksheet)	126
	- Page Setup in Discoverer 11g Plus (Table)	127
	- Page Setup in Discoverer 11g Plus (Margins)	128
	- Page Setup in Discoverer 11g Plus (Header/Footer)	129
	- Page Setup in Discoverer 11g Plus (Table)	127
Six	Conditional Formatting in Discoverer 11g Plus	130
	- Introduction	131
	- Accessing in Discoverer 11g Plus	132
	- Using Stoplights in Discoverer 11g Plus	133
	- Creating in Discoverer 11g Plus	139
	- Formatting Problems in Discoverer 11g Plus	149
	- Managing in Discoverer 11g Plus	151
	- Exercise Three	144
Seven	Advanced Worksheets	159
	- Introduction	160
	- Text Areas in Discoverer 11g Plus	161
	- Page Items in Discoverer 11g Plus	163
	- Cross Tab Worksheets in Discoverer 11g Plus	166
	- Duplicating Worksheets in Discoverer 11g Plus	167
	- Creating Cross Tabs in Discoverer 11g Plus	173
	- Exercise Four	174
Eight	Totalling in Discoverer 11g Plus	179
	- Total Types in Discoverer 11g Plus	180
	- Accessing Totals in Discoverer 11g Plus	183
	- Creating Totals in Discoverer 11g Plus	185
	- Creating Totals for Cross Tabs in Discoverer 11g Plus	192
Nine	Percentages in Discoverer 11g Plus	195
	- Introduction to Percentages in Discoverer 11g Plus	196
	- Creating Percentages in Discoverer 11g Plus	198
	- Exercise Five	201
Ten	Conditions in Discoverer 11g Plus	207
	- Limiting Data in Discoverer 11g Plus	208
	- Creating Conditions in Discoverer 11g Plus	210
	- Disabling Conditions in Discoverer 11g Plus	221
	- Advanced Conditions in Discoverer 11g Plus	222
	- Administrator Conditions in Discoverer 11g Plus	230
	- Mandatory Administrator Conditions in Discoverer 11g Plus	232
	- Exercise Six	233
Eleven	Calculations in Discoverer 11g Plus	238
	- Creating Additional Items in Discoverer 11g Plus	239
	- Simple Calculations in Discoverer 11g Plus	242
	- Manipulating Items in Discoverer 11g Plus	245
	- Oracle Functions in Discoverer 11g Plus	248
	- Combining Oracle Functions in Discoverer 11g Plus	253
	- Exercise Seven	254
Twelve	Parameters in Discoverer 11g Plus	262
	- Parameters in Discoverer 11g Plus	263
	- Creating Parameters in Discoverer 11g Plus	265
	- Creating Parameters Directly in Discoverer 11g Plus	266
	- Creating Parameters via Conditions in Discoverer 11g Plus	274
	- Disabling Parameters in Discoverer 11g Plus	280

Discoverer 11g Plus

Section	Title	Page
	- Parameter Values in Discoverer 11g Plus	281
	- Advanced Parameters in Discoverer 11g Plus	282
	- Parameters in Titles in Discoverer 11g Plus	286
	- Exercise Eight	287
Thirteen	Aggregation in Discoverer 11g Plus	292
	- Aggregating Values in Discoverer 11g Plus	293
	- Data Points in Discoverer 11g Plus	294
	- Example of Aggregation in Discoverer 11g Plus	297
	- Reversing Aggregation in Discoverer 11g Plus	300
	- Date Hierarchies in Discoverer 11g Plus	301
	- Exercise Nine	304
Fourteen	Drilling in Discoverer 11g Plus	308
	- Drilling Through Data in Discoverer 11g Plus	309
	- Hierarchies in Discoverer 11g Plus	310
	- Using Drilling in Discoverer 11g Plus	311
	- The Drill Dialog in Discoverer 11g Plus	314
	- Drill Up/Down in Discoverer 11g Plus	315
	- Drilling to a Related Item in Discoverer 11g Plus	317
	- Drill to Detail in Discoverer 11g Plus	318
	- Drill to Link in Discoverer 11g Plus	319
	- Advanced Drilling in Discoverer 11g Plus	320
	- Exercise Ten	322
Fifteen	Graphs in Discoverer 11g Plus	328
	- Graphically Representing Data in Discoverer 11g Plus	329
	- Incorporating Graphs in Discoverer 11g Plus	330
	- Graph Placement in Discoverer 11g Plus	332
	- Graph Types in Discoverer 11g Plus	338
	- Edit Graph Options in Discoverer 11g Plus	350
Sixteen	Links in Discoverer 11g Plus	361
	- Linking Discoverer 11g Plus Worksheets to other Sheets and url	362
	- Creating Links in Discoverer 11g Plus Worksheets	364
	- Creating URL Links in Discoverer 11g Plus	367
	- Creating Worksheet Links in Discoverer 11g Plus	369
	- Exercise Eleven	375
Seventeen	Summaries in Discoverer 11g Plus	382
	- Purpose of Summaries in Discoverer 11g Plus	383
Eighteen	Worksheet Options in Discoverer 11g Plus	385
	- Worksheet Options in Discoverer 11g Plus	386
	- General Options in Discoverer 11g Plus	387
	- Query Governor in Discoverer 11g Plus	388
	- Sheet Options in Discoverer 11g Plus	390
	- Formats Options in Discoverer 11g Plus	391
	- Advanced Options in Discoverer 11g Plus	392
	- EUL Options in Discoverer 11g Plus	393
Nineteen	Additional Features of Discoverer 11g Plus	394
	- Exporting Data from Discoverer 11g Plus	395
	- Exporting to HTML from Discoverer 11g Plus	401
	- Exporting to Excel from Discoverer 11g Plus	402
	- Exporting Graphs from Discoverer 11g Plus	403
	- Copy and Paste in Discoverer 11g Plus	408
	- Manage Workbooks in Discoverer 11g Plus	409
	- Sharing Workbooks in Discoverer 11g Plus	411
	- Workbook Properties in Discoverer 11g Plus	412

Section	Title	Page
	- Scheduling a Workbook in Discoverer 11g Plus	413
	- Opening a Scheduled Workbook in Discoverer 11g Plus	417
	- Using a Scheduled Workbook in Discoverer 11g Plus	418
	- Using Schedule Manager in Discoverer 11g Plus	420
Twenty	Help in Discoverer 11g Plus	422
	- Introduction	423
	- Help Navigator	424
	- About OracleBI Discoverer	427
	- Exercise Twelve	428

